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04135454B**STOREKEEPING MANAGEMENT LEVEL 5****BUS/OS/SK/CR/06/5**

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Manage Store Safety and Security**July/August 2025**

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**TVET CURRICULUM DEVELOPMENT ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

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WRITTEN ASSESSMENT

Printed By: And Vocational College Date: 29.07.2025 07:46

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TIME: 3 HOURS

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INSTRUCTIONS TO CANDIDATE

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1. This paper consists of **TWO** sections: **A** and **B**.
2. **ATTEMPT ALL** questions in
3. **ATTEMPT** question **E L E V E N (11)** and any **TWO (2)** questions in section B
4. Marks for each question are indicated in the brackets.
5. Candidates are provided with a separate **ATTEMPT** booklet
6. **Do not write on the question paper.**

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This paper consists of THREE (3) printed pages**Candidate should check the question paper to ascertain that all pages are printed as indicated and that no questions are missing**

SECTION A (40 MARKS)

Attempt ALL questions in this section.

1. ~~Stores security is a vital in stores operation. Identify FIVE benefits that will accrue~~
to an organization from maintaining proper security in its storehouse. (5 Marks)
2. A storekeeper should ensure that he/she has knowledge on the use of first aid boxes in a storehouse. ~~PrE-w ays o fusing a fir staid box in the event of an accident.~~
(5 Marks)
3. ~~A storekeeper should account and take inventory for s to storehouse. State FOUR~~
information captured in a key movement register. (4 Marks)
4. One of the safety and health risk in a storehouse is pest infestation. Identify THREE ways of controlling pests in a store house. (3 Marks)
5. Fire safety signage and notices are displayed in a store house as a precaution to fire outbreak. State THREE fire safety signage and notices in a storehouse. (3 Marks)
6. Proper custody of stores keys is one of internal security measure in a store. What are the ~~FOU e o bserve d when handling keys?~~ (4 Marks)
7. ~~Personal protective gear enhances the safety of staff discharging stores operations. Provide~~
FIVE personal protective gear used in a storehouse. (5 Marks)
8. ~~An organization may opt to use conveyers when handling its materials. List FOUR~~
benefits that will accrue to an organization from using this equipment. (4 Marks)
9. ~~Waste d good housekeeping practice in stores management. State FOUR ways~~
of disposing waste from a storehouse. (4 Marks)
10. The management has requested you to advise them on ways of maintaining stores hygiene. Identify THREE ways of maintaining hygiene in a storehouse. (3 Marks)

SECTION B (60 MARKS)

Attempt question ELEVEN (11) and any TWO (2) questions in section

11. Read the following case EMPT the questions that follow.

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Metromart Retail Chain

A medium sized retail chain *Metromart Retail Chain* has experienced several security and safety issues in its operations such as drug abuse by employees, theft, fire hazard and unauthorized access in the storehouse, among others. This has led to losses due to unproductivity. The management has decided to take safety measures to address this concern. Within six months, the retail chain experienced an increase in productivity and most of its employees who formerly abused drugs were drugs reformed thereby reducing the rate of absenteeism by 80%.

Required:

- a) Explain FIVE factors that the management of *Metromart Retail Chain* will consider when installing safety and security systems in its storehouse. (10 Marks)

- b) Explain at the management of *Metromart Retail Chain* will put in place to mitigate drug abuse in its storehouse. (10 Marks)

12. a) For a store area to be registered, it should comply with the legal requirements and workplace safety. Explain FIVE legal requirements that a storehouse should meet. (10 Marks)

- b) Storehouse Staff should be trained on the safety and healthy to enhance compliance with leg workplace safety. Discuss FIVE safety and healthy aspects which staff should be trained on. (10 Marks)

13. a) Material handling embraces all the basic operations involved in the movement of bulk materials. Explain FIVE safety measures to be observed when operating materials handling equipment. (10 Marks)

- b) Fire and safety emergency plan is an important aspect in mitigating fire breakouts in a storehouse. Explain FIVE fire precautionary measures taken by stores management. (10 Marks)

14. a) A min on risks which affect the efficiency of stores operations. Discuss FIVE common causes of accidents in a storehouse. (10 Marks)
- b) Alarms systems and high-definition video surveillance cameras are essential elements in stores security. Explain FIVE importance of installing these systems in a storehouse (10 Marks)